

CONFIDENTIAL

Approved For Release 2005/11/21 : CIA-RDP78-03568A000200100003-5

Office Memorandum • UNITED STATES GOVERNMENT

TO : Advisor for Management

DATE: 30 August 1951

FROM : Chief, Classification and Wage Division

SUBJECT: Request for T.O. Revision (Documents)

Reference is made to the Foreign Documents Division Table of Organization, dated 14 June 1951.

Based on classification review and in accordance with appropriate concurrence received, it is recommended that the following position be redesignated as indicated below. Your review and approval are requested.

Documents Control Branch
Reference & Screening Section

Change title and grade of Library Assistant GS-4
to Document Processing Officer GS-7

JOB NO. _____ BOX NO. _____ FILE NO. _____ DOC. NO. 4 NO CHANGE
IN CLASS X 1089 16/5/59 22
NEXT REV DATE _____ IN DATE _____ 22
NO. PGS 1 CREATION DATE _____ ORG COMP 32 OF 52 ORG CLASS C
REV CLASS C REV COORD. _____ AUTH: HR 70-3

#376
Jm 9/5/51

SEP 4 1951